

Before filling out this form, please refer to "Notes for applying direct debit payment service" on the following page 在填寫此表格前，請參閱後頁的“銀行戶口直接付款服務該注意之事項”

## (1) Scheme Details 計劃資料

Contract No. 合約編號 Name of Participating Employer / Self-Employed Person  
參與僱主/自僱人士名稱 

## (2) Bank Account Details 銀行戶口資料

My/Our Bank Name  
本人/吾等之銀行之名稱 Bank No. 銀行編號  Branch No. 分行編號  Account No. 帳戶號碼 My/Our Name(s) as recorded on Statement / Passbook 本人/吾等在結單/存摺上所紀錄之名稱 ① Chinese telegraph code 中文電碼 (Only applicable to no English company name 只適用於沒有英文公司名稱) ② BR/CI/HKID/Passport No.  
商業登記/公司註冊證書/身份證/護照號碼 ③ ID Type  
證明類別 

## Notes 附註

- ① Chinese telegraph code can be checked with your bank. 中文電碼詳情請聯絡台端銀行。
- ② Enter the identification used for bank account opening and enter ID type. Debtor's bank uses this information for verification purpose only. For limited company, please fill in the CI No. For partnership or sole proprietor business, please fill in the BR No. 填上開戶時使用的身份證明號碼及其證明類別。付款人的銀行會作為核實用途。若轉帳戶口屬有限公司，必須填寫公司註冊證書號碼。若屬合夥人或獨資業務，請填寫商業登記證號碼。
- ③ I = HKID 香港身份證, P = Passport 護照, B = Business Registration 商業登記, C = Certificate of Incorporation 公司註冊證書, X = Others 其他
- ④ Named Beneficiary 受益人:  
Scheme Name 計劃名稱  Account Name 帳戶名稱   
Principal MPF – Smart Plan 信安強積金 - 明智之選 PTC – Smart Plan 信安 – 明智之選  
Principal MPF – Simple Plan 信安強積金 - 易富之選 PTC – Simple Plan 信安 – 易富之選
- ⑤ Please ensure that your signature in this form is the same as yours on your Bank Account. 請保證貴戶在此授權書內之簽名與銀行帳戶所簽者完全相同。

Any payment through direct debit is subject to the final approval by Principal Trust Company (Asia) Limited. 如台端選用銀行戶口直接付款，需得到信安信託(亞洲)有限公司之最後核准。

## Declaration 聲明

I/We hereby authorize my/our above-named Bank to effect transfers from my/our account to that of the named beneficiary ④ in accordance with such instructions as my/our Bank may receive from the beneficiary and/or its banker from time to time. I/We agree that my/our Bank shall not be obliged to ascertain whether or not notice of any such transfer has been given to me/us. I/We jointly and severally accept full responsibility for any overdraft (or increase in existing overdraft) on my/our account which may arise as a result of any such transfer(s). I/We agree that should there be insufficient funds in my/our account to meet any transfer hereby authorized, my/our Bank shall be entitled, in its discretion, not to effect such transfer in which event the Bank may make the usual charge and that it may cancel this authorization at any time on one week's written notice. This authorization shall have effect until further notice or until the expiry date written below (whichever shall first occur). I/We agree that any notice of cancellation or variation of this authorization which I/We may give to my/our Bank shall be given at least two months prior to the date on which such cancellation/variation is to take effect and at the same time such notice shall be given to the beneficiary.

本人/吾等現授權本人/吾等之上列銀行，④ (根據受益人或其往來銀行不時給予本人/吾等銀行之指示)自本人/吾等之帳戶內轉帳予受益人。本人/吾等同意本人/吾等之銀行毋須證實該等轉帳通知是否已交予本人/吾等。如因該等轉帳而令本人/吾等之帳戶出現透支(或令現時之透支增加)，本人/吾等願共同及各承擔全部責任。本人/吾等同意如本人/吾等之帳戶並無足夠款項支付該等授權轉帳，本人/吾等之銀行有權不予轉帳，且銀行可收取慣常之收費，並可隨時以一星期書面通知取消本授權書。本授權書將繼續生效直至另行通知為止或直至下列到期日為止(以兩者中最早之日期為準)。

Signed by Applicant 申請人簽署

X

⑤ My/Our Signature(s) and Company Chop (for Limited Company)  
本人/吾等之簽名及公司蓋印(適用於有限公司) Date 日期 For Bank 銀行  
Use Only 專用Remarks: Signature Verified: 

Please take note of the following when applying for direct debit payment service:

1. By signing this application, the applicant hereby confirms that he/she has obtained the irrevocable consent from the joint account holder (if any) of the account mentioned in this application to authorize Principal Trust Company (Asia) Limited to effect the transfer of the contribution payment as contemplated under this application from the said account in such manner as provided under this application.
2. **As the banks take approximately 2 months to verify the direct debit account information, the first 2 months payment for set up of new account or change of account details will have to be settled by cheque.**
3. **For existing direct debit client who would like to change the bank account details, the existing direct debit account will no longer valid while we are setting up the new account. Please settle the payment by cheque until the new direct debit account has set up successfully.**
4. Your designated bank account for the autopay service must be a bank in Hong Kong and in Hong Kong currency.
5. If you have made any alterations on the authorization form, please sign against the altered column to signify your consent to the change.
6. The employer must submit a completed remittance statement or contribution listing to Principal before contribution due day.
7. The Self-Employed Person must submit the latest income assessment and contribution mode to Principal at least 1 month before each financial year end, i.e. 31 December.
8. For any unsuccessful debit, the payment can be settled by cheque or contact us to arrange adhoc direct debit instruction.
9. Any default, discrepancy on contribution, surcharge or payment of fees & charges can be settled by cheque or contact us to arrange adhoc direct debit instruction.
10. Any payment through direct debit is subject to the final approval by Principal Trust Company (Asia) Limited.

選用銀行戶口直接付款服務該注意之事項:

1. 如採用聯名戶口轉帳，在簽署本直接付款授權書時，台端確認已取得該聯名戶口另一方戶口持有人的同意，授權信安信託（亞洲）有限公司，可從該聯名戶口直接扣除足夠金額，支付供款、附加費及有關費用。
2. **鑒於銀行約需兩個月時間核對直接付款戶口資料，台端於新成立戶口或更改戶口資料後的首兩個月供款必須以支票繳交。**
3. **若台端為現行直接付款客戶而欲更改直接付款戶口詳情，在有關更改批核期間，現有的直接付款戶口將不再有效。台端應以支票繳付款項，直至新的直接付款戶口獲得銀行核准。**
4. 台端所指定用作扣除金額的戶口須以港元為計算單位，及該銀行必須於本港設有業務。
5. 如直接付款授權書上有任何塗改，台端需於修正項目旁簽署以示同意。
6. 僱主必須於到期日或之前遞交完整付款結算書或成員供款資料予信安。
7. 自僱人士必須於每財政年度結束日，即十二月三十一日的最少一個月前向信安提交最新之有關入息證明及供款方式。
8. 台端請以支票繳付任何未獲直接付款接納的有關供款及費用或聯絡本公司安排臨時直接付款指示。
9. 任何尚欠供款、附加費及費用或其差額，台端請以支票繳付或聯絡本公司安排臨時直接付款指示。
10. 如台端選用銀行戶口直接付款，需得到信安信託(亞洲)有限公司之最後核准。

Remarks: This important notice is for the reference and retention by the employer or Self-Employed who has applied for direct debit payment service.

備註: 僱主或自僱人士若申請銀行戶口直接付款服務，請參閱並保留此重要通知。

Trustee & Administrator: Principal Trust Company (Asia) Limited 受託人及管理人: 信安信託(亞洲)有限公司

Sponsor: Principal Insurance Company (Hong Kong) Limited 保薦人: 美國信安保險有限公司

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Customer Service Hotline 客戶服務熱線: (852) 2802 2812 Employer Hotline 僱主專線: (852) 2519 1188 Fax 傳真: (852) 2827 1707 Website: 網址: www.principal.com.hk